

Attendee Name	Object ID Business Event	Name of the business event	Start date	End date	Duration in hours
Powell, Scarlett K	50576256	IRIS Office Hours: Reporting Part 1 - Ov	7/27/2023	7/27/2023	1.00
Powell, Scarlett K	50576257	IRIS Office Hours: Reporting Part 2 - Fi	7/27/2023	7/27/2023	1.00
Powell, Scarlett K	50576258	IRIS Office Hours: Reporting Part 3 - Hu	7/27/2023	7/27/2023	1.00
Powell, Scarlett K	50574643	IRIS Office Hours: HR E-Forms Part 2 – P	7/13/2023	7/13/2023	1.00
Powell, Scarlett K	50574645	IRIS Office Hours: HR E-Forms Part 3 – A	7/13/2023	7/13/2023	1.00
Powell, Scarlett K	50574644	IRIS Office Hours: HR E-Forms Part 4 – H	7/13/2023	7/13/2023	1.00
Powell, Scarlett K	50574646	IRIS Office Hours: HR E-Forms Part 5 – P	7/13/2023	7/13/2023	1.00
Powell, Scarlett K	50574647	IRIS Office Hours: HR E-Forms Part 6 - S	7/13/2023	7/13/2023	1.00
Powell, Scarlett K	50572830	Communicating with Professionalism and E	6/28/2023	6/28/2023	1.00
Powell, Scarlett K	50572488	Introduction to the Contract Management	6/27/2023	6/27/2023	1.50
Powell, Scarlett K	50563407	Facilities Inventory Training	5/2/2023	5/2/2023	1.00
Powell, Scarlett K	50562813	IRIS Office Hours: HR E-Forms Part 1 – T	4/27/2023	4/27/2023	1.00
Powell, Scarlett K	50562937	VPFA - Promotion & Tenure of Tenure-Trac	4/20/2023	4/20/2023	2.00
Powell, Scarlett K	50555254	VPFA - Faculty Evaluation Types	3/23/2023	3/23/2023	2.00
Powell, Scarlett K	50530763	VPFA - Promotion of Non-Tenure-Track Fac	10/20/2022	10/20/2022	2.00
Powell, Scarlett K	50530023	Adding Value through Diversity	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530014	Change Management for Projects	10/13/2022	10/13/2022	1.50
Powell, Scarlett K	50530022	Managing Project Stakeholders	10/13/2022	10/13/2022	0.50
Powell, Scarlett K	50530009	Microsoft Project 2016 Essential Trainin	10/13/2022	10/13/2022	5.00
Powell, Scarlett K	50530010	Project Management Foundations	10/13/2022	10/13/2022	3.50
Powell, Scarlett K	50530012	Project Management Foundations: Budgets	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530011	Project Management Foundations: Communic	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530018	Project Management Foundations: Ethics	10/13/2022	10/13/2022	1.50
Powell, Scarlett K	50530017	Project Management Foundations: Integrat	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530015	Project Management Foundations: Procurem	10/13/2022	10/13/2022	1.50
Powell, Scarlett K	50530024	Project Management Foundations: Quality	10/13/2022	10/13/2022	0.50
Powell, Scarlett K	50530021	Project Management Foundations: Requirem	10/13/2022	10/13/2022	0.50
Powell, Scarlett K	50530013	Project Management Foundations: Risk	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530016	Project Management Foundations: Schedule	10/13/2022	10/13/2022	2.00
Powell, Scarlett K	50530020	Project Management Foundations: Teams	10/13/2022	10/13/2022	0.50
Powell, Scarlett K	50530025	Project Management – Online Certificate	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530019	Project Management: Solving Common Proje	10/13/2022	10/13/2022	1.00
Powell, Scarlett K	50530267	Understanding Logistics	10/13/2022	10/13/2022	0.63
Powell, Scarlett K	50529324	Listening Essentials: The Basics of List	10/6/2022	10/6/2022	1.00
Powell, Scarlett K	50529325	Workplace Management: Global HR Diversit	10/6/2022	10/6/2022	2.00
Powell, Scarlett K	50527779	2022-2023 Title VI Annual Training	9/23/2022	9/23/2022	0.50
Powell, Scarlett K	50527752	FERPA Training - UTK - 2022-2023	9/23/2022	9/23/2022	0.50
Powell, Scarlett K	50527782	UTK22/23 IT Security Awareness - General	9/23/2022	9/23/2022	1.00
Powell, Scarlett K	50527654	Code of Conduct 2022 - 2023	9/22/2022	9/22/2022	0.50
Powell, Scarlett K	50527657	Title IX Annual Training - UTK - 2022-20	9/22/2022	9/22/2022	1.00
Powell, Scarlett K	50527292	RAOR Forum	9/21/2022	9/21/2022	1.00
Powell, Scarlett K	50527977	VPFA - Tenure-Track Faculty Search and A	9/15/2022	9/15/2022	2.00
Powell, Scarlett K	50530051	Creative Leadership	9/14/2022	9/14/2022	6.00
Powell, Scarlett K	50520352	RAOR Forum	5/18/2022	5/18/2022	1.00
Powell, Scarlett K	50508182	Learning Minutes: Communication Styles	4/18/2022	4/18/2022	0.50
Powell, Scarlett K	50513069	RAOR Forum	3/16/2022	3/16/2022	1.00
Powell, Scarlett K	50499292	Improve Employee Performance	3/7/2022	3/7/2022	1.00
Powell, Scarlett K	50499265	Online Performance Reviews (OPR) 2022	3/7/2022	3/7/2022	0.75
Powell, Scarlett K	50510243	RAOR: Cayuse Q&A	1/19/2022	1/19/2022	1.00
Powell, Scarlett K	50486054	Business Financials Explained	12/3/2021	12/3/2021	1.00
Powell, Scarlett K	50486055	Dealing with Grief Loss and Change as an	12/3/2021	12/3/2021	1.00
Powell, Scarlett K	50485888	Transformational Leadership	12/2/2021	12/2/2021	1.25
Powell, Scarlett K	50485623	Coaching Skills for Leaders and Managers	12/1/2021	12/1/2021	0.50
Powell, Scarlett K	50485621	Critical Thinking	12/1/2021	12/1/2021	1.00

Powell, Scarlett K	50485622	Ken Blanchard on Servant Leadership	12/1/2021	12/1/2021	0.50
Powell, Scarlett K	50486657	Hiring Practices to Ensure Diversity & I	11/18/2021	11/18/2021	3.00
Powell, Scarlett K	50488772	RAOR Forum	11/17/2021	11/17/2021	0.50
Powell, Scarlett K	50486656	Handling Conflict: An Employee's Guide	11/16/2021	11/16/2021	1.00
Powell, Scarlett K	50480542	Introduction to Purchasing	10/25/2021	10/25/2021	2.00
Powell, Scarlett K	50488771	RAOR Forum	10/20/2021	10/20/2021	1.00
Powell, Scarlett K	50479377	Diversity: The Best Resource for Achievi	10/14/2021	10/14/2021	0.50
Powell, Scarlett K	50479325	IRIS Office Hours: Reporting Part 4 - Gi	10/14/2021	10/14/2021	1.00
Powell, Scarlett K	50479378	Leadership Foundations: Leadership Style	10/14/2021	10/14/2021	0.75
Powell, Scarlett K	50479227	Diversity Recruiting	10/13/2021	10/13/2021	1.00
Powell, Scarlett K	50479188	Windows 10: Organizing Files and Folders	10/13/2021	10/13/2021	1.75
Powell, Scarlett K	50479038	2021 IT Security Awareness - General - I	10/12/2021	10/12/2021	1.00
Powell, Scarlett K	50479031	2021-2022 Code of Conduct Training - UTK	10/12/2021	10/12/2021	0.50
Powell, Scarlett K	50479032	2021-2022 FERPA Training - UTK	10/12/2021	10/12/2021	0.50
Powell, Scarlett K	50479033	2021-2022 Title IX Annual Training – UTK	10/12/2021	10/12/2021	1.00
Powell, Scarlett K	50479036	2021-2022 Title VI Training	10/12/2021	10/12/2021	0.50
Powell, Scarlett K	50478108	Introduction to the Contract Management	10/4/2021	10/4/2021	1.50
Powell, Scarlett K	50479029	Advanced Market Place Topics (webinar)	9/22/2021	9/22/2021	1.00
Powell, Scarlett K	50476584	Introduction to the UT Market Place (Web	9/8/2021	9/8/2021	1.00
Powell, Scarlett K	50474807	The Six Morning Habits of High Performer	9/2/2021	9/2/2021	0.50
Powell, Scarlett K	50474657	Creating a Meeting Agenda	9/1/2021	9/1/2021	0.50
Powell, Scarlett K	50474644	Diversity Inclusion and Belonging	9/1/2021	9/1/2021	0.75
Powell, Scarlett K	50474658	Learning Computer Security and Internet	9/1/2021	9/1/2021	1.25
Powell, Scarlett K	50474659	WHO: 10 Things to Know for Novel Coronav	9/1/2021	9/1/2021	0.25
Powell, Scarlett K	50474660	What You Need To Know About Handwashing	9/1/2021	9/1/2021	0.25
Powell, Scarlett K	50474223	Leadership Foundations	8/27/2021	8/27/2021	0.75
Powell, Scarlett K	50474446	Planning for Retirement	8/26/2021	8/26/2021	1.03
Powell, Scarlett K	50473951	Tips for Writing Business Emails	8/25/2021	8/25/2021	0.50
Powell, Scarlett K	50473733	Life Planning: Deferred Compensation	8/23/2021	8/23/2021	0.25
Powell, Scarlett K	50473731	Life Planning: Leaving the University	8/23/2021	8/23/2021	0.25
Powell, Scarlett K	50473732	Life Planning: Retiree Insurance Guide	8/23/2021	8/23/2021	0.50
Powell, Scarlett K	50473734	Life Planning: TCRS Legacy and Hybrid Pl	8/23/2021	8/23/2021	0.25
Powell, Scarlett K	50471117	IRIS Overview	7/28/2021	7/28/2021	1.00
Powell, Scarlett K	50452284	Life Planning: Benefits That Continue	3/25/2021	3/25/2021	0.25
Powell, Scarlett K	50486655	How Emotions Drive Decision-Making Durin	3/1/2021	3/1/2021	0.97
Powell, Scarlett K	50445680	Professional Development - Emotional I	2/17/2021	2/17/2021	2.00
Powell, Scarlett K	50511233	Concur Basics for Approvers and Preview	2/16/2021	2/16/2021	1.00
Powell, Scarlett K	50511504	Concur Orientation	2/16/2021	2/16/2021	1.00
Powell, Scarlett K	50511508	Concur Essentials for Travel Entry Profe	2/11/2021	2/11/2021	1.50
Powell, Scarlett K	50491028	Concur Financial Postings for Business M	2/11/2021	2/11/2021	1.00
Powell, Scarlett K	50486654	The Exceptional Team Leader	1/21/2021	1/21/2021	6.00
Powell, Scarlett K	50486653	How to Become a Great Communicator	1/13/2021	1/13/2021	6.00
Powell, Scarlett K	50440812	Online Performance Reviews (OPR)	1/11/2021	1/11/2021	0.75
Powell, Scarlett K	50440126	Time Management: Working from Home	1/5/2021	1/5/2021	1.50
Powell, Scarlett K	50439943	UT's NEW Job Family Compensation Structu	1/5/2021	1/5/2021	1.00
Powell, Scarlett K	50440617	Business Writing for Results	12/17/2020	12/17/2020	6.00
Powell, Scarlett K	50440616	Training the Trainer	12/16/2020	12/16/2020	6.00
Powell, Scarlett K	50440615	Managing Virtual Employees	12/10/2020	12/10/2020	3.00
Powell, Scarlett K	50440614	Timely HR Issues - Harassment Marijuana	12/9/2020	12/9/2020	6.00
Powell, Scarlett K	50440613	How Managers Become Great Leaders	12/8/2020	12/8/2020	6.00
Powell, Scarlett K	50440612	How to Manage & Organize Accounts Payabl	12/3/2020	12/3/2020	6.00
Powell, Scarlett K	50440611	Mistake-Free Grammar & Proofreading	12/1/2020	12/1/2020	6.00
Powell, Scarlett K	50440610	How to Use QuickBooks	11/19/2020	11/19/2020	6.00
Powell, Scarlett K	50440609	Employment Laws all Managers Need To Kno	11/17/2020	11/17/2020	6.00
Powell, Scarlett K	50440608	How to Succeed as a One Person HR Depart	11/13/2020	11/13/2020	1.00
Powell, Scarlett K	50434135	Customer Relations & Communication Simul	11/12/2020	11/12/2020	2.00
Powell, Scarlett K	50428605	2020-2021 Title VI Training - UTK	10/14/2020	10/14/2020	0.50

Powell, Scarlett K	50428604	UT System Policy on Visitors Engaged in	10/14/2020	10/14/2020	0.25
Powell, Scarlett K	50428597	UTK 2020 IT Security Awareness - General	10/14/2020	10/14/2020	1.00
Powell, Scarlett K	50428478	2020-2021 UTK FERPA Training	10/13/2020	10/13/2020	0.50
Powell, Scarlett K	50427910	Communication Styles	10/8/2020	10/8/2020	2.00
Powell, Scarlett K	50426796	2020-2021 Code of Conduct Training - UTK	10/7/2020	10/7/2020	0.50
Powell, Scarlett K	50425905	2020-2021 Title IX Mandatory Reporter Tr	9/30/2020	9/30/2020	1.00
Powell, Scarlett K	50428138	RAOR Forum	9/16/2020	9/16/2020	1.00
Powell, Scarlett K	50424019	Active Listening	9/10/2020	9/10/2020	2.00
Powell, Scarlett K	50420744	Foundations of Customer Relations & Comm	8/13/2020	8/13/2020	2.00
Powell, Scarlett K	50418372	IRIS Office Hours	7/27/2020	7/27/2020	1.00
Powell, Scarlett K	50440607	Women's Conference	7/22/2020	7/23/2020	12.00
Powell, Scarlett K	50417709	Accounting Foundations: Bookkeeping	7/21/2020	7/21/2020	1.75
Powell, Scarlett K	50417708	Administrative Professional Foundations	7/21/2020	7/21/2020	0.75
Powell, Scarlett K	50418124	Improving Your Conflict Competence	7/21/2020	7/21/2020	0.77
Powell, Scarlett K	50440606	Human Resources Law Update 2020	7/16/2020	7/16/2020	1.00
Powell, Scarlett K	50413985	Communicating Across Cultures	6/26/2020	6/26/2020	1.00
Powell, Scarlett K	50413984	Overcoming Your Own Unconscious Biases	6/26/2020	6/26/2020	0.50
Powell, Scarlett K	50413162	Bridging the Diversity Gap	6/24/2020	6/24/2020	0.50
Powell, Scarlett K	50413159	Diversity - Its Value in the Workplace	6/24/2020	6/24/2020	0.25
Powell, Scarlett K	50413160	Understanding Unconscious Bias	6/24/2020	6/24/2020	0.50
Powell, Scarlett K	50413161	Your Role in Workplace Diversity	6/24/2020	6/24/2020	0.50
Powell, Scarlett K	50403046	UT Knoxville Return to Campus	6/2/2020	6/2/2020	100.00
Powell, Scarlett K	50422915	UT Knoxville Return to Campus	6/2/2020	6/2/2020	1.00
Powell, Scarlett K	50399763	Connect Authentically (Mindfulness)	5/12/2020	5/12/2020	0.92
Powell, Scarlett K	50397181	Project Planning Documents	5/12/2020	5/12/2020	0.75
Powell, Scarlett K	50397182	Relationship Survival Tactics: When Your	5/12/2020	5/12/2020	0.25
Powell, Scarlett K	50399762	Strengthen Kindness (Mindfulness)	5/12/2020	5/12/2020	0.67
Powell, Scarlett K	50396845	Remote Working 101	5/11/2020	5/11/2020	0.50
Powell, Scarlett K	50395942	2020 Title VI Training	5/7/2020	5/7/2020	0.50
Powell, Scarlett K	50395931	Nonverbal Communication for Professional	5/7/2020	5/7/2020	1.50
Powell, Scarlett K	50440605	Accounting Ethics Integrity	4/6/2020	4/6/2020	1.00
Powell, Scarlett K	50385359	Access 2010 Intro	4/1/2020	4/1/2020	2.00
Powell, Scarlett K	50379073	Academic Meeting Professionals Conferenc	3/5/2020	3/5/2020	6.00
Powell, Scarlett K	50378555	Effort Certification	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378077	Invoicing, Reporting & Cash Receipts	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378067	IRIS Reports for Sponsored Projects	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378553	Overview of AC for Sponsored Projects	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378076	Advanced Topics & Subcontract Monitoring	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378073	Cost Transfers & Closeout	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378074	Cost Sharing	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378070	Direct Costing	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378069	Schedule of Final Charges (Closeout)	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378071	UG and Cost Accounting Standards	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378072	Understanding F&A Costs	3/2/2020	3/2/2020	1.50
Powell, Scarlett K	50378276	Event Planning Foundations	2/28/2020	2/28/2020	1.00
Powell, Scarlett K	50378376	The Indispensable Office Manager	2/10/2020	2/10/2020	6.00
Powell, Scarlett K	50373332	PaymentWorks Vendor Portal Training	12/18/2019	12/18/2019	1.00
Powell, Scarlett K	50371924	Electronic Certification of Travel - Rec	12/13/2019	12/13/2019	1.00
Powell, Scarlett K	50371926	Electronic Ledger Reconciliation Tool -	12/13/2019	12/13/2019	1.50
Powell, Scarlett K	50371925	Travel Advances - Recorded IRIS Zoom Web	12/13/2019	12/13/2019	1.00
Powell, Scarlett K	50372022	Faculty Search Processing Training	12/12/2019	12/12/2019	1.00
Powell, Scarlett K	50371530	Communication within Teams	12/10/2019	12/10/2019	1.50
Powell, Scarlett K	50371853	Interviewing Techniques	12/10/2019	12/10/2019	1.03
Powell, Scarlett K	50369916	Portable Fire Extinguishers	11/19/2019	11/19/2019	0.75
Powell, Scarlett K	50368760	Advanced Microsoft Excel	10/24/2019	10/24/2019	6.00
Powell, Scarlett K	50367858	2019 UTK FERPA Basics	10/18/2019	10/18/2019	0.50
Powell, Scarlett K	50367859	2019-2020 Title IX Mandatory Reporter Tr	10/18/2019	10/18/2019	1.00

Powell, Scarlett K	50368759	Avoiding Wrongful Termination	10/18/2019	10/18/2019	0.67
Powell, Scarlett K	50368758	How to Supervise Bad Attitudes & Negativ	10/18/2019	10/18/2019	1.00
Powell, Scarlett K	50368757	Travel Pay and FLSA Compliance 2019	10/18/2019	10/18/2019	1.00
Powell, Scarlett K	50367868	UTK IT Security Awareness 2019–General	10/18/2019	10/18/2019	1.00
Powell, Scarlett K	50368756	Understand Employment Discrimination: Em	10/18/2019	10/18/2019	0.75
Powell, Scarlett K	50368548	Strategic Goal-Setting	9/11/2019	9/11/2019	6.00
Powell, Scarlett K	50368547	Developing Emotional Intelligence	8/1/2019	8/1/2019	6.00
Powell, Scarlett K	50363255	Market Place E-Invoice Training	7/18/2019	7/18/2019	1.00
Powell, Scarlett K	50361629	Title VI	6/27/2019	6/27/2019	0.50
Powell, Scarlett K	50361245	Stress Management for Women	6/7/2019	6/7/2019	6.00
Powell, Scarlett K	50356473	Nonverbal Communication for Professional	5/7/2019	5/7/2019	3.00
Powell, Scarlett K	50355640	Communicating Through Challenging Custom	5/2/2019	5/2/2019	3.00
Powell, Scarlett K	50355290	Listening Basics	4/26/2019	4/26/2019	2.00
Powell, Scarlett K	50354969	Overview of Cost Share and Program Incom	4/25/2019	4/25/2019	1.50
Powell, Scarlett K	50354797	Fiscal Policies Budgeting & Accounting O	4/23/2019	4/23/2019	3.00
Powell, Scarlett K	50348975	SPA Joint Training Topics	3/27/2019	3/27/2019	3.00
Powell, Scarlett K	50348677	IRIS Document Tracking - HR and Travel	3/21/2019	3/21/2019	3.00
Powell, Scarlett K	50347259	Code of Conduct	3/8/2019	3/8/2019	0.50
Powell, Scarlett K	50354740	Communication Foundations	3/8/2019	3/8/2019	2.00
Powell, Scarlett K	50339676	Schedule of Final Charges (Closeout)	11/15/2018	11/15/2018	3.00
Powell, Scarlett K	50339506	STRIDE for Staff	11/8/2018	11/8/2018	3.00
Powell, Scarlett K	50339034	UTK FERPA Basics	11/6/2018	11/6/2018	0.50
Powell, Scarlett K	50338180	Records Transactions	10/24/2018	10/24/2018	2.00
Powell, Scarlett K	50337636	Business Ethics for Sponsored Projects	10/17/2018	10/17/2018	3.00
Powell, Scarlett K	50337226	Mindfulness	9/27/2018	9/27/2018	1.27
Powell, Scarlett K	50336582	Requisition/NCJ Training (Webinar)	9/26/2018	9/26/2018	1.00
Powell, Scarlett K	50335390	UTK IT Security Awareness Training - 201	9/17/2018	9/17/2018	1.00
Powell, Scarlett K	50334744	IRIS Reports for Sponsored Projects	9/5/2018	9/5/2018	3.00
Powell, Scarlett K	50334563	2018-2019 Title IX Mandatory Reporter Tr	8/30/2018	8/30/2018	0.50
Powell, Scarlett K	50333716	Invoicing Reporting and Cash Deposits	8/15/2018	8/15/2018	3.00
Powell, Scarlett K	50332498	Changing and Creating Positions in IRIS	7/18/2018	7/18/2018	1.50
Powell, Scarlett K	50330684	Taleo for Collaborators and Hiring Manag	6/21/2018	6/21/2018	3.00
Powell, Scarlett K	50330649	Cost Sharing	6/20/2018	6/20/2018	3.00
Powell, Scarlett K	50332364	Active Listening	6/15/2018	6/15/2018	1.00
Powell, Scarlett K	50332363	Google™ Docs Creating Formatting Organiz	6/15/2018	6/15/2018	2.00
Powell, Scarlett K	50329398	The Essentials of HR Law	5/17/2018	5/17/2018	6.00
Powell, Scarlett K	50327084	I-9/Everify	5/9/2018	5/9/2018	2.00
Powell, Scarlett K	50325582	Supervisors Summit	4/19/2018	4/19/2018	7.00
Powell, Scarlett K	50325659	Executive Leadership	4/13/2018	4/13/2018	1.83
Powell, Scarlett K	50318140	Interviewing Best Practices	3/20/2018	3/20/2018	3.00
Powell, Scarlett K	50325658	Payroll Law	3/15/2018	3/15/2018	6.00
Powell, Scarlett K	50325657	Art of Assertiveness Series	3/14/2018	3/14/2018	1.00
Powell, Scarlett K	50317077	How to Manage Emotions in the Workplace	3/2/2018	3/2/2018	1.00
Powell, Scarlett K	50315356	Leadership and Management Skills for Wom	2/1/2018	2/1/2018	6.00
Powell, Scarlett K	50311610	Management & Leadership Skills for Manag	12/6/2017	12/13/2017	12.00
Powell, Scarlett K	50309837	Workforce Planning and Employment: Orien	11/30/2017	11/30/2017	1.50
Powell, Scarlett K	50308591	Business Management and Strategy: HR Fun	11/9/2017	11/9/2017	1.00
Powell, Scarlett K	50306039	Coaching for Results	10/29/2017	10/29/2017	1.00
Powell, Scarlett K	50306038	Stress Management Basics Series	10/27/2017	10/27/2017	0.50
Powell, Scarlett K	50306560	UTK Title IX Haven Faculty-Staff 2017-18	10/13/2017	10/13/2017	1.00
Powell, Scarlett K	50312928	IT Security Awareness Training	10/4/2017	10/4/2017	1.00
Powell, Scarlett K	50304906	Event Planning 101: Basic Tools to Maxim	10/3/2017	10/3/2017	1.50
Powell, Scarlett K	50304905	Events at UT: Policies Options and Best	10/3/2017	10/3/2017	1.00
Powell, Scarlett K	50306353	IRIS Travel	8/17/2017	8/17/2017	7.00
Powell, Scarlett K	50311068	How to Write an Effective Position Descr	7/7/2017	7/7/2017	1.50
Powell, Scarlett K	50288462	Communicating with Tact, Diplomacy & Pro	4/28/2017	4/28/2017	6.00
Powell, Scarlett K	50270593	Supervisors Summit	4/27/2017	4/27/2017	6.00

Powell, Scarlett K	50283338	General Ledger Budget Workshop	4/5/2017	4/5/2017	1.00
Powell, Scarlett K	50283332	Ethics and Business Conduct for Managers	3/31/2017	3/31/2017	1.00
Powell, Scarlett K	50283335	Improve your Memory, Improve Productivit	3/31/2017	3/31/2017	1.00
Powell, Scarlett K	50279524	CEHHS College Workshop	3/23/2017	3/23/2017	1.00
Powell, Scarlett K	50280552	Be The Manager Your Employees Want to Fo	3/16/2017	3/16/2017	6.00
Powell, Scarlett K	50272636	IRIS Electronic Ledger Reconciliation	3/3/2017	3/3/2017	3.00
Powell, Scarlett K	50274257	How to Deal w/ Unacceptable Empty Behav	2/3/2017	2/4/2017	6.00
Powell, Scarlett K	50272360	Lynda.com Communication Tips	1/27/2017	1/27/2017	3.50
Powell, Scarlett K	50271872	Writing Ad Copy	1/25/2017	1/25/2017	1.00
Powell, Scarlett K	50252499	Schedule of Final Charges (Closeout)	12/8/2016	12/8/2016	3.00
Powell, Scarlett K	50268852	Management Conference (Fred Pryor Career	11/28/2016	11/28/2016	6.00
Powell, Scarlett K	50265188	StrategicProblemSolvingforBetterDecision	9/30/2016	9/30/2016	1.00
Powell, Scarlett K	50264941	CEHHS Fall Marketing Workshop	9/27/2016	9/27/2016	4.00
Powell, Scarlett K	50264297	Project Management Workshop	9/12/2016	9/12/2016	6.00
Powell, Scarlett K	50252898	Customer Service over the Phone, Lynda.c	6/24/2016	6/24/2016	1.00
Powell, Scarlett K	50252999	Criticism & Discipline Skills, Managers	6/20/2016	6/20/2016	6.00
Powell, Scarlett K	50251945	Delegating Tasks to Your Team, Lynda.com	6/10/2016	6/10/2016	0.50
Powell, Scarlett K	50251947	Hiring Your Team, Lynda.com	6/10/2016	6/10/2016	1.00
Powell, Scarlett K	50251949	New Manager Fundamentals, Lynda.com	6/10/2016	6/10/2016	1.00
Powell, Scarlett K	50251943	Onboarding New Hires, Lynda.com	6/10/2016	6/10/2016	1.00
Powell, Scarlett K	50250566	Workforce Planning & Empl: Orientation	6/3/2016	6/3/2016	1.50
Powell, Scarlett K	50235033	Creating A Respectful Workplace	6/1/2016	6/1/2016	3.00
Powell, Scarlett K	50250086	Business Mgmt Strat: HR Functions	5/26/2016	5/26/2016	1.00
Powell, Scarlett K	50251229	Creative Leadership Managers/Supervisors	5/12/2016	5/12/2016	6.00
Powell, Scarlett K	50248704	Manager's Master Course-Fred Pryor	4/13/2016	4/14/2016	12.00
Powell, Scarlett K	50253764	EVERFI Haven for Faculty & Staff	3/11/2016	3/11/2016	1.00
Powell, Scarlett K	50224454	Access 2010 Level 2	12/15/2015	12/16/2015	8.00
Powell, Scarlett K	50224300	Access 2010 Level 1	12/8/2015	12/9/2015	8.00
Powell, Scarlett K	50235141	Legally Terminating Employees	12/1/2015	12/1/2015	1.00
Powell, Scarlett K	50232430	Taleo Training for Beginners	11/12/2015	11/12/2015	1.50
Powell, Scarlett K	50235663	Ledger Reconciliation Workshop	11/10/2015	11/10/2015	2.00
Powell, Scarlett K	50234619	Dealing with Difficult People	11/6/2015	11/6/2015	6.00
Powell, Scarlett K	50233989	Fraud Prevention & Detection at UT	11/2/2015	11/2/2015	2.00
Powell, Scarlett K	50234618	Illinois Leadership Conference	10/8/2015	10/8/2015	8.00
Powell, Scarlett K	50234660	Emergency Management	9/22/2015	9/22/2015	1.00
Powell, Scarlett K	50274391	Emergency Management Knowledge Review	9/22/2015	9/22/2015	1.00
Powell, Scarlett K	50231270	Great Grammar & Painless Proofreading	9/11/2015	9/11/2015	1.50
Powell, Scarlett K	50229819	Fred Pryor: Confronting Wrkplce Conflict	8/31/2015	8/31/2015	1.50
Powell, Scarlett K	50229726	Sponsored Projects Comination Class	8/28/2015	8/28/2015	1.50
Powell, Scarlett K	50229527	Valuing Diverity 4 Managers: Fred Pryor	7/29/2015	7/29/2015	0.50
Powell, Scarlett K	50229704	Valuing Diversity: Fred Pryor Seminars	7/29/2015	7/29/2015	0.50
Powell, Scarlett K	50227686	Overview of IRIS	7/17/2015	7/17/2015	3.00
Powell, Scarlett K	50227538	Performance Review - Online Training	6/29/2015	6/29/2015	1.50
Powell, Scarlett K	50227282	CPR, AED, & First Aid for Adult & Child	6/19/2015	6/19/2015	5.00
Powell, Scarlett K	50238864	Power Speaking, Fred Pryor	6/9/2015	6/9/2015	1.00
Powell, Scarlett K	50274173	IT Security Awareness Training	5/19/2015	5/19/2015	1.00
Powell, Scarlett K	50267019	UTK IT Sec Awareness Training	5/19/2015	5/19/2015	1.00
Powell, Scarlett K	50220005	Managing Emotions under Pressure	4/22/2015	4/22/2015	6.00
Powell, Scarlett K	50220004	Microsoft Access for Beginners	4/9/2015	4/9/2015	6.00
Powell, Scarlett K	50199554	Family and Medical Leave	3/31/2015	3/31/2015	1.50
Powell, Scarlett K	50238862	Interpersonal Communication	3/3/2015	3/3/2015	1.00
Powell, Scarlett K	50218412	How to Manage Conflict & Confrontation	11/19/2014	11/19/2014	6.00
Powell, Scarlett K	50199545	Cost Transfers & Closeout	11/14/2014	11/14/2014	3.00
Powell, Scarlett K	50199492	Contracts Fiscal Policy	10/21/2014	10/21/2014	3.00
Powell, Scarlett K	50199173	Travel Regulations	9/4/2014	9/4/2014	3.00
Powell, Scarlett K	50203336	Finance and Accounting for Non-Financial	8/14/2014	8/14/2014	6.00
Powell, Scarlett K	50199031	Managing & Motivating Student Workers	7/24/2014	7/24/2014	1.50

Powell, Scarlett K	50184667	Getting New Employees Into IRIS	7/9/2014	7/9/2014	2.00
Powell, Scarlett K	50200212	Basic Supervision Conference	6/23/2014	6/23/2014	6.00
Powell, Scarlett K	50200210	Conference for Administrative Assistants	5/29/2014	5/29/2014	6.00
Powell, Scarlett K	50186496	Module 3- Compensation Administration	3/10/2014	3/10/2014	3.00
Powell, Scarlett K	50185013	Module 2: Performance Management	2/14/2014	2/14/2014	3.00
Powell, Scarlett K	50186251	Team Building	1/22/2014	1/22/2014	6.00
Powell, Scarlett K	50192714	Module 1-Compensation Administration	11/1/2013	11/1/2013	3.00
Powell, Scarlett K	50184382	Business Writing Editing Professionals	10/2/2013	10/2/2013	1.00
Powell, Scarlett K	50182225	Communication for Women Online Seminar	9/26/2013	9/26/2013	6.00
Powell, Scarlett K	50182234	Confronting Workplace Conflict	9/19/2013	9/19/2013	1.00
Powell, Scarlett K	50182236	Improve Memory, Improve Productivity	9/19/2013	9/19/2013	1.00
Powell, Scarlett K	50181214	Approaches to Budgeting	8/27/2013	8/27/2013	1.00
Powell, Scarlett K	50180930	Essentials of Human Resources & the Law	7/30/2013	7/30/2013	6.00
Powell, Scarlett K	50161421	Listening Skills	5/14/2013	5/14/2013	3.00
Powell, Scarlett K	50179604	Managing Multiple Proj, Obj, Deadlines	5/9/2013	5/9/2013	8.00
Powell, Scarlett K	50161403	Fiscal Pol/Budgetg & Acctg Overview	4/30/2013	4/30/2013	3.00
Powell, Scarlett K	50160857	Behavioral Interviewing	3/19/2013	3/19/2013	3.00
Powell, Scarlett K	50160852	Decision Making Skills	3/13/2013	3/13/2013	3.00
Powell, Scarlett K	50165502	Preparing for Organizational Change	3/1/2013	3/1/2013	1.00
Powell, Scarlett K	50160828	Business Communications for Every Day	2/20/2013	2/20/2013	3.00
Powell, Scarlett K	50151050	Using Reports to Manage Your Funds	10/4/2012	10/4/2012	3.00
Powell, Scarlett K	50140142	Customer Service Skills for Supervisors	6/14/2012	6/14/2012	3.00
Powell, Scarlett K	50140138	Time Management	6/7/2012	6/7/2012	3.00
Powell, Scarlett K	50139288	Managing Across Generations	5/8/2012	5/8/2012	3.00
Powell, Scarlett K	50139284	Communication Skills for Supervisors	5/2/2012	5/2/2012	3.00
Powell, Scarlett K	50139273	Legal Aspects of Management&Supervision	4/20/2012	4/20/2012	3.00
Powell, Scarlett K	50139253	Improving Employee Conduct	3/30/2012	3/30/2012	3.00
Powell, Scarlett K	50139122	HR Practices	1/31/2012	1/31/2012	3.00
Powell, Scarlett K	50139116	Performance Review	1/24/2012	1/24/2012	1.50
Powell, Scarlett K	50141494	Applicant Tracking System	1/13/2012	1/13/2012	2.00
Powell, Scarlett K	50127553	Excel 2010: Using Databases	12/7/2011	12/8/2011	7.00
Powell, Scarlett K	50141810	Emergency Management Knowledge Review	10/1/2011	10/1/2011	1.50
Powell, Scarlett K	50119283	Payroll Encumbrances	2/15/2011	2/15/2011	3.00
Powell, Scarlett K	50118811	Banner Training	9/1/2010	9/1/2010	3.00
Powell, Scarlett K	50082955	Basic Reporting for WBS Elements	4/22/2010	4/22/2010	3.00
Powell, Scarlett K	50084742	Contract Management	3/26/2010	3/26/2010	3.00
Powell, Scarlett K	50082984	Non-Competitive Justification	3/25/2010	3/25/2010	3.00
Powell, Scarlett K	50060289	Travel	7/23/2008	7/23/2008	6.00
Powell, Scarlett K	50038982	Procurement Cards	3/7/2007	3/7/2007	3.00
Powell, Scarlett K	50023023	Document Tracking	7/20/2005	7/20/2005	3.00
Powell, Scarlett K	50022985	Approvals	6/21/2005	6/21/2005	3.00
Powell, Scarlett K	50022981	Cash Deposits	6/9/2005	6/9/2005	3.00
Powell, Scarlett K	50022943	Travel Hands-On	6/9/2005	6/9/2005	3.00
Powell, Scarlett K	50022986	Time Entry	6/7/2005	6/7/2005	3.00
Powell, Scarlett K	50021764	Procurement Cards	5/24/2005	5/24/2005	3.00
Powell, Scarlett K	50021768	Funds Reservations	5/19/2005	5/19/2005	3.00
Powell, Scarlett K	50021762	Human Resources Transactions	5/17/2005	5/17/2005	3.00
Powell, Scarlett K	50021718	Travel Hands-On	5/13/2005	5/13/2005	3.00
Powell, Scarlett K	50016778	Purchasing & Asset Management	5/11/2005	5/11/2005	3.00
Powell, Scarlett K	50021714	Travel System Training	5/4/2005	5/4/2005	3.00
Powell, Scarlett K	50020506	Class 2, Requisitions and Invoices	3/3/2004	3/3/2004	2.00
Powell, Scarlett K	50017625	Excel 2000 Advanced	8/21/2003	8/22/2003	8.00
Powell, Scarlett K	50019928	Excel 2000 Level 2	8/14/2003	8/15/2003	8.00
Powell, Scarlett K	50017608	Excel 2000 Intermediate	8/14/2003	8/15/2003	8.00
Powell, Scarlett K	50017988	PowerPoint 2000 Intermediate	8/7/2003	8/8/2003	8.00
Powell, Scarlett K	50017380	Access 2000 Advanced	7/28/2003	7/30/2003	9.00
Powell, Scarlett K	50021107	Payroll Encumbrances	7/24/2003	7/24/2003	3.00

Powell, Scarlett K	50019084	July Orientation	7/21/2003	7/21/2003	4.00
Powell, Scarlett K	50019881	Access 2000 Level 2	7/21/2003	7/23/2003	9.00
Powell, Scarlett K	50019859	Access 2000 Level 1	7/10/2003	7/11/2003	8.00
Powell, Scarlett K	50017334	Access 2000 Introduction	7/10/2003	7/11/2003	8.00
Powell, Scarlett K	50017968	PowerPoint 2000 Introduction	7/7/2003	7/8/2003	8.00
Powell, Scarlett K	50017279	Pre-Awd/Post-Awd Grants & Contracts	3/5/2002	3/5/2002	3.00
Powell, Scarlett K	50020718	General Financial, Part 2	8/31/2001	8/31/2001	4.00
Powell, Scarlett K	50020457	Cash Deposits	8/8/2001	8/8/2001	4.00
Powell, Scarlett K	50020666	General Financial, Part 1	7/3/2001	7/3/2001	4.00
Powell, Scarlett K	50020980	Overview of IRIS	6/22/2001	6/22/2001	4.00
Powell, Scarlett K	50020341	Approvals	6/1/2001	6/1/2001	4.00
Powell, Scarlett K	50017442	Access 97 Intermediate	8/9/1999	8/13/1999	10.00
Powell, Scarlett K	50017223	Fiscal Policies Overview	8/4/1999	8/4/1999	2.00
Powell, Scarlett K	50018805	Personnel Policies/Procedures: Benefits	7/15/1999	7/15/1999	3.00
Powell, Scarlett K	50019503	Change Management	7/14/1999	7/14/1999	3.50
Powell, Scarlett K	50019660	Mission, Vision, and Values	7/13/1999	7/13/1999	3.00
Powell, Scarlett K	50018759	How to Train & Develop Your Staff	7/8/1999	7/8/1999	3.00
Powell, Scarlett K	50019385	Environmental Health and Safety Overview	6/17/1999	6/17/1999	3.00
Powell, Scarlett K	50019745	Teambuilding for Supervisors	6/16/1999	6/16/1999	3.00
Powell, Scarlett K	50017303	What Svrs Should Know About Int Ctrl	6/9/1999	6/9/1999	3.00
Powell, Scarlett K	50017536	Desktop Publishing with Publisher 98	5/24/1999	5/28/1999	10.00
Powell, Scarlett K	50018018	PowerPoint 97 Introduction	5/10/1999	5/14/1999	10.00
Powell, Scarlett K	50017808	HTML Introduction	4/26/1999	4/30/1999	10.00
Powell, Scarlett K	50017877	CPR-Cardiopulmonary Resuscitation	8/18/1998	8/18/1998	8.00
Powell, Scarlett K	50017270	Invoice Processing	3/6/1998	3/6/1998	3.00
Powell, Scarlett K	50018815	Personnel Policies/Procedures: Disc Act	2/25/1998	2/25/1998	3.00
Powell, Scarlett K	50018419	Leadership Skills for Clerical Staff	2/18/1998	2/18/1998	3.00
Powell, Scarlett K	50017253	How to Read University Ledgers	2/12/1998	2/12/1998	3.00
Powell, Scarlett K	50018573	Customer Service: The Next Level	1/8/1998	1/8/1998	3.00
Powell, Scarlett K	50018476	Effective Interpersonal Comm Skills II	9/24/1997	9/24/1997	3.00
Powell, Scarlett K	50018537	Customer Service: The Basics	9/24/1997	9/24/1997	3.00
Powell, Scarlett K	50018794	Monthly Time Reporting for Non Ex Empl	8/13/1997	8/13/1997	3.00
Powell, Scarlett K	50017212	Basic Bookkeeping: The How Do I Class	8/7/1997	8/7/1997	3.00
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